

NOTICE: Agenda posted at Bethany City Hall, Warr Acres City Hall and the office of the Bethany/Warr Acres Public Works Authority, Tuesday, February 27, 2026, at or before 9:00 a.m.

MINUTES

BETHANY/WARR ACRES PUBLIC WORKS AUTHORITY

BETHANY-WARR ACRES PUBLIC WORKS AUTHORITY
4301 NW 192ND ST., EDMOND OKLAHOMA

TUESDAY

March 3, 2026, at 9:01 A.M.

ROLL CALL

Present

Chairman Vickie Douglas
Vice-Chairman Elizabeth Gray
Vice-Secretary Amanda Sandoval
Trustee Judy Myers

Absent

Secretary Crystal Rivera

STAFF PRESENT

Clint Cullum, Wright Water
Johnny Blassingame, Rudnicki Law Firm
Sean Fairbairn, Trust Engineer
Michael Vaughn, Finance Director
Lesa LaMar, Deputy City Clerk

1. **THIS MEETING WAS GIVEN IN ACCORDANCE WITH APPLICABLE STATE STATUTES. CHAIRMAN DOUGLAS CALLED THE MEETING TO ORDER AT 9:00 A.M. AND DECLARED A QUORUM.**
2. **APPROVAL OF MINUTES FROM JANUARY 6, 2026, REGULAR MEETING.**

A motion was made by Gray, seconded by Sandoval to approve the minutes of the January 6, 2026, regular meeting. Yes votes: Gray, Sandoval, Myers, Douglas. No votes None. Motion approved.

3. **APPROVAL OF MINUTES FROM FEBRUARY 3, 2026, REGULAR MEETING.**

A motion was made by Myers, seconded by Sandoval to approve the minutes of the February 3, 2026, regular meeting. Yes votes: Douglas, Sandoval, Myers, Gray. No votes None. Motion approved

4. **REPORT OF WRIGHT WATER CORPORATION CONCERNING ONGOING GENERAL MANAGEMENT OF BLUFF CREEK WWTP.**

Plant Manager Clint Cullum reported he has completed the responses to the ODEQ CEI report. It will be sent to the Mayor at Warr Acres for signature to turn in.

Clint also reported on any deficiencies since Wright Water took over the plant.

Clint informed The Board of Trustees that there have been multiple permit excursions in the discharged effluent. He explained that these excursions occurred because of the continual issue of motive motors failing and needing replacement. That opened the topic of what is being looked into to prevent the motors from failing in the future.

Information was shared that since SBR 4 was out of service due to the damage to the basin wall, all treatment times on the other SBRs had to be shortened, leading to only partial treatment of the effluent. This brought up the topic of what Cowan Engineering was doing to remedy the issue with SBR 4's damage. That solution is in process.

All of this, coupled with the lack of effluent filtration, is the primary cause of the permit exceedances. He also noted that filtration would be going on in approximately two weeks.

5. ENGINEER'S REPORT.

Engineer Fairbairn reported anticipated start date for the waterline replacement is in approximately 2 weeks.

A bid packet is currently being put together for SBR 4 repairs.

6. FINANCIAL REPORT.

Finance Director Vaughn shared that he would email the report for February later today. He also reported that he will be working on the FY 2027 budget and will present that at the May meeting.

ITEM NO. 9 ON THE AGENDA WAS MOVED

9. APPROVE THE UPDATED ENGAGEMENT LETTER FOR THE FY 2024 AUDIT ENGAGEMENT.

Leah with Smith Carney explained that prior financial statements were prepared using a modified cash basis. Due to the issuance of debt and assets it was best to transition to a GAAP-basis accrual method per Crawford and Associates.

A motion was made by Sandoval, seconded by Gray to approve the updated engagement letter for the FY-2024 audit. Yes votes: Sandoval, Myers, Gray, Douglas. No votes: None. Motion approved.

7. ACCEPTANCE OF THE FY 2024 FINANCIAL AUDIT (PRESENTATION BY LEAH LOGAN OF SMITH CARNEY & CO.)

Leah Logan with Smith Carney shared that this was an unmodified opinion which is a clean report. She pointed out page 13 restricted assets, the majority is construction assets, and they are restricted as such. Page 14 is long-term debt which is the construction debt which is now on

the books along with draws and debt payments. Page 20 is a disclosure for commitments and contingencies, and this goes into the ODEQ information.

There were a couple of recommendations made by the auditors. One was bank reconciliations. That would be clearing out our old outstanding items in the system yearly. Revenue and receivable reconciliation process now that we are full GAAP needs to be recording revenue when earned as revenue and anything not received should be recorded as receivable. On a cash basis things were recorded as they were received, not recorded as receivable at year end.

Finance Director Vaughn reported that as of FY 2024 we had enough in our reserve funds for debt service. According to OWRB rules you must have 1.4% in reserve funds.

A motion was made by Gray, seconded by Sandoval to accept the FY 2024 Financial Audit. Yes votes: Gray, Myers, Sandoval, Douglas. No votes: None. Motion approved.

8. APPROVAL OF THE ENGAGEMENT LETTER FROM SMITH CARNEY FOR THE FY 2025 AUDIT.

A motion was made by Gray, seconded by Sandoval to accept the engagement letter from Smith Carney for the FY 2025 Audit. Yes votes: Douglas, Gray, Sandoval, Myers. No votes: None. Motion approved.

10. DISCUSSION, CONSIDERATION, AND POSSIBLE APPROVAL FOR THE PAYMENT OF CLAIMS.

A motion was made by Sandoval, seconded by Gray to approve the payment of claims. Yes votes: Sandoval, Myers, Gray, Douglas. No votes: None. Motion approved.

11. TRUST ATTORNEY REPORT.

Attorney Johnny Blassingame reported that a preliminary hearing is scheduled for April 1st for Glenn Brentnell and Anthony Menzie. He is working with Justin Meek on additional material needed in the civil case.

12. OLD OR NEW BUSINESS

None.

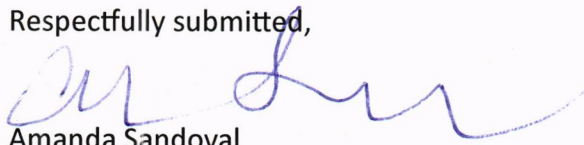
13. CALL TO THE PUBLIC

None.

14. ADJOURN UNTIL APRIL 7, 2026.

The meeting adjourned at 10:00 a.m.

Respectfully submitted,



Amanda Sandoval
Vice-Secretary



Posted at Bethany City Hall, Warr Acres City Hall and the office of the
Bethany-Warr Acres Public Works Authority ~~March 27, 2026~~, at 9:00 a.m.
February 27, 26

AGENDA
BETHANY-WARR ACRES PUBLIC WORKS AUTHORITY

BETHANY-WARR ACRES WASTEWATER TREATMENT PLANT
4301 NW 192nd Street, Edmond, Oklahoma 73012

TUESDAY, March 3, 2026, at 9:00 A.M.

1. Call to order, declaration of a quorum.
2. Approve the minutes of the January 6, 2026, meeting of the Bethany-Warr Acres Public Works Authority.
3. Approve the minutes of the February 3, 2026, meeting of the Bethany-Warr Acres Public Works Authority.
4. Report of Wright Water Corporation concerning ongoing general management of Bluff Creek WWTP.
5. Engineer's Report.
6. Financial Report.
7. Acceptance of the FY 2024 Financial Audit (presentation by Leah Logan of Smith Carney & Co.)
8. Approval of the Engagement Letter from Smith Carney for the FY 2025 Audit.
9. Approve the updated Engagement Letter for the FY 24 Audit Engagement.
10. Discussion, consideration, and possible approval of the payment of claims.
11. Trust Attorney's Report.
12. Old or New Business.
13. Call to the Public.
14. Adjournment.